

**BEL OPTRONIC DEVICES LTD.
BHOSARI, PUNE**

FAQs ON SUBMISSION OF JOINT OPTION FORM ON THE EPFO PORTAL

1) For whom is the current Joint Option for higher pension applicable?

Joint Option is applicable for all BELOP employees who were EPS member before 01.09.2014 and continued to be in service on or after 01.09.2014.

2) The following data / fields have to mandatorily match as per EPFO records for enabling submission of form.

- UAN of the employee, employee Aadhar number, employee name and Date of Birth.
- Name, Date of Birth, Gender in UAN record should match with details in Aadhar.
- Employee should have a valid Aadhar linked mobile number for validating the application.

3) Whether exercising the joint option for higher pension for employees exited from EPS-95 membership on or after 01.09.2014 is UAN or PPO based?

Application for Joint Option is UAN-based and not PPO-based.

4) When will my UAN get linked to Aadhar so that I may be able to apply Joint option online?

In all those cases where Joint declaration form along with requisite documents are being submitted to PF office, Employees / Ex-employees will be able to apply online only after the correction of details -Name, Father's name, Gender, etc. by PF Office (who is the sole authority to incorporate the corrections) which usually takes time.

Employee shall periodically check the status in EPFO website.

5) In 'Service details', what needs to be filled in?

Fill in the details w.e.f. date of becoming member of EPS-95 to till date (in case retired employees till the age of attaining 58 years) in chronological order (starting from the first membership). Add rows for each EPS code and fill in date of entry and exit from that code.

6) What, if, an Employee / Ex-employee had been working in other organization prior to joining BELOP?

All the data, right from the date of becoming member of EPS-95 till the age of 58 years need to be filled online. Hence, in such cases, employee needs to fill in FPF/EPS code of the previous organization/s and subsequent date of joining and exit. In all such cases, employee needs to get the following details from previous organization(s):

Name of Member

EPS-95 code

Date of Entry

Date of exit

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Salary details and rate of PF Interest will also be required, though, at a later stage.

7) What certification needs to be attached under the Para 26(6) for contribution on actual wages under point 1 & 2 of 'Joint Option and Contribution details'?

Attach the Annexure A – Permission Certificate provided by BELOP.

8) Where will I get the PF Passbook / Slip for uploading under 'Joint Option and Contribution details'?

PF Passbook is available on EPFO Website under member passbook, one has to be downloaded from EPFO website.

9) Can I use any other format as 'Undertaking to deposit the contributions along with interest due till date of payment'?

No. Both on roll and Ex-employees who are applying for the Joint Option through BELOP shall strictly use the format provided by BELOP (Annexure-B). Ex-employees who had withdrawn the PF amount as also by the employees who have no/insufficient balance in the EPFO. No changes to the content are permitted. Any change in the content of the Undertaking will result in rejection of the application.

10) What should be the type and size of the documents to be uploaded?

As per EPFO, only PDF of size 250kb is allowed.

11) Whether additional contribution of 1.16% for salary exceeding Rs. 15,000/- along with interest is payable?

Amount payable by the employees who have opted for higher pension will be advised by EPFO and their decision in this regard is final.

12) In case I apply with wrong details for joint option online at EPFO portal, can I reapply on rejection by employer?

As per the available information, no correction is possible once the application is submitted. Hence, before the final submission, one may first save it as draft and check the entered data, attachments etc. to ensure the correctness of filled in document.